



A.K.T MEMORIAL VIDYA SAAKET SCHOOL

A.K.T Nagar, Neelamangalam, Kallakurichi Dt., Tamilnadu - 606 213

Phone: 88835 96437, Email: principal.aktcbse@gmail.com, Website: www.aktinstitutions.com

Ref: AKTMVSS/PTM/2025-2026/02

Date: 06/10/2025

CIRCULAR

The second meeting is convened with all the members of the Parents Teachers Committee of IX-X division for the academic year 2025-2026. The meeting will be held on 10/10/2025 at 10:00 am to 3.00 pm in their respective classes. All the members of the Parents Teachers Committee are requested to attend the meeting without fail.

The agenda for the meeting is enclosed here for the kind information to all.

1. Review and acknowledge the students' report cards.
2. Check and verify the students' answer sheets and results.
3. Meet teachers to discuss academic progress and performance.
4. Address and resolve any concerns or issues raised by parents.
5. Provide suggestions to improve student learning and the school environment.

Coordinator

Principal

Circulated and Copy to:

1. The Managing Director – For the kind information
2. Principal office
3. IQAC
4. All the Teachers
5. File



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Date: 11/10/2025

MINUTES OF MEETING – TERM 1 PARENTS TEACHERS MEETING

Academic Year: 2025-2026

Date: 10/10/2025

Timing: 10.00 am

Venue: IX - X Classrooms

The Parents Teachers meeting of the Term 1 examination was held on 10/10/2025 at 10.00 am to 3.00 pm in IX - X division classes.

The following points were discussed:

Sl. No.	Points discussed	Responsibility / Remark
1.	Handwriting quality needs improvement	Noted
2.	Classroom discipline and focus need to be strengthened	Noted
3.	Lessons should include activities beyond the textbook	Noted
4.	Students need more practice in Maths and Science	Noted
5.	Concepts must be reinforced, as students tend to forget them at home	Noted

The meeting concluded with thanks to the members.

EVOLVING THINKING MINDS

Coordinator

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Date: 02/12/2025

TERM 1 PARENTS TEACHERS MEETING ACTION TAKEN REPORT

The following actions were taken to implement the decisions made during the Term 1 Parents Teachers meeting held on 10/10/2025.

Academic Year: 2025-2026
Timing: 10.00 am

Date: 10/10/2025
Venue: IX - X Classrooms

Sl.No	Action Plan	Action Taken
1.	Handwriting quality needs	Regular handwriting practice sessions were introduced
2.	Classroom discipline	Clear classroom rules and monitoring measures were implemented
3.	Lessons should include activities	Activity-based learning methods, including quizzes, were added to lessons
4.	More practice in Maths and Science	Extra practice worksheets for Maths and Science were provided
5.	Concepts must be reinforced	Key concepts were revised frequently through recap sessions

EVOLVING THINKING MINDS

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Term-I Parents Teachers Meeting - Photos



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Principal